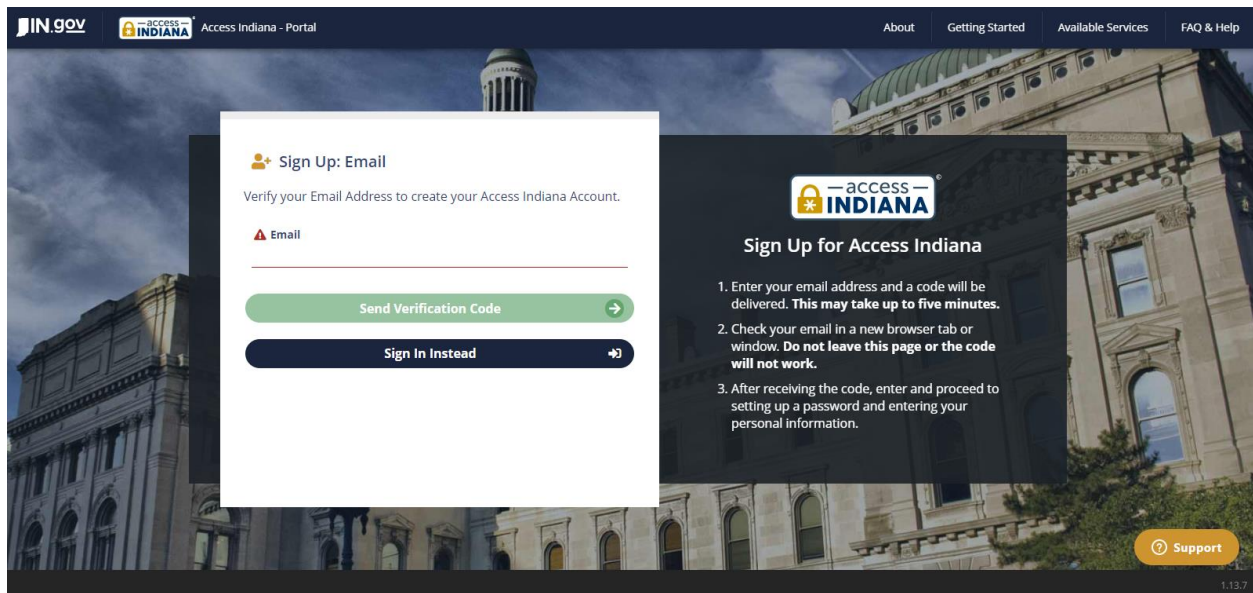
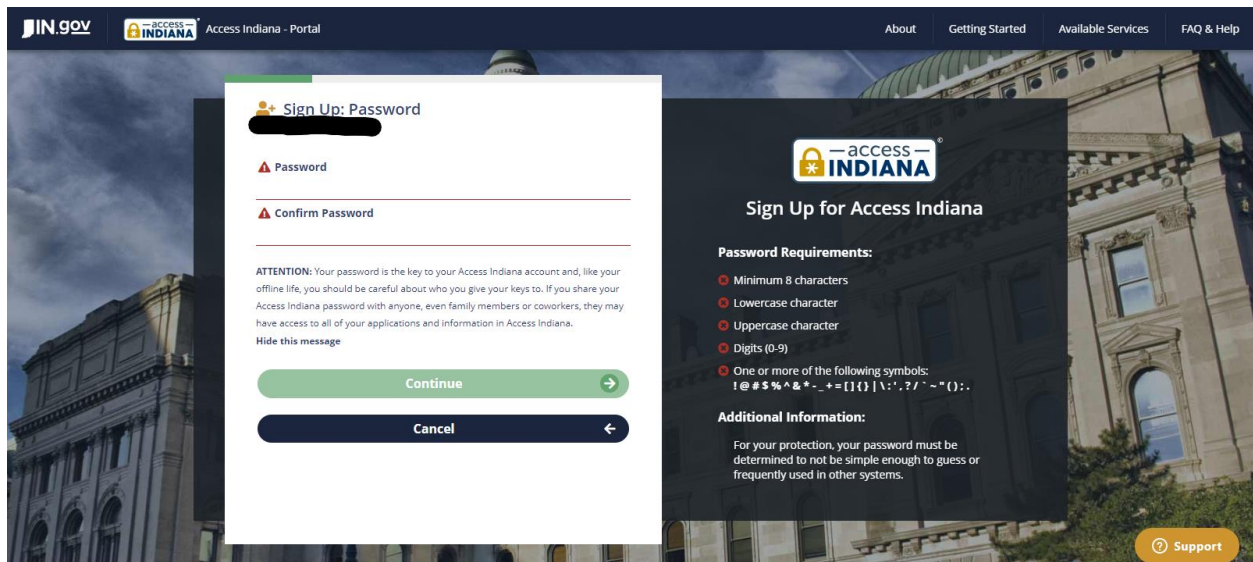


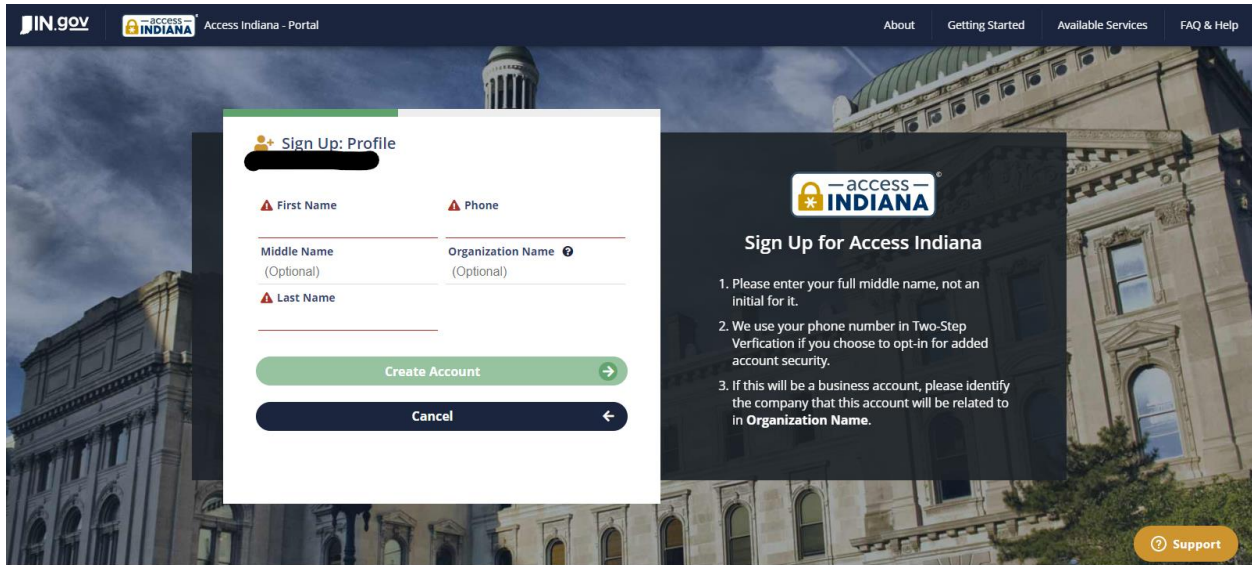
Access Indiana Account Creation



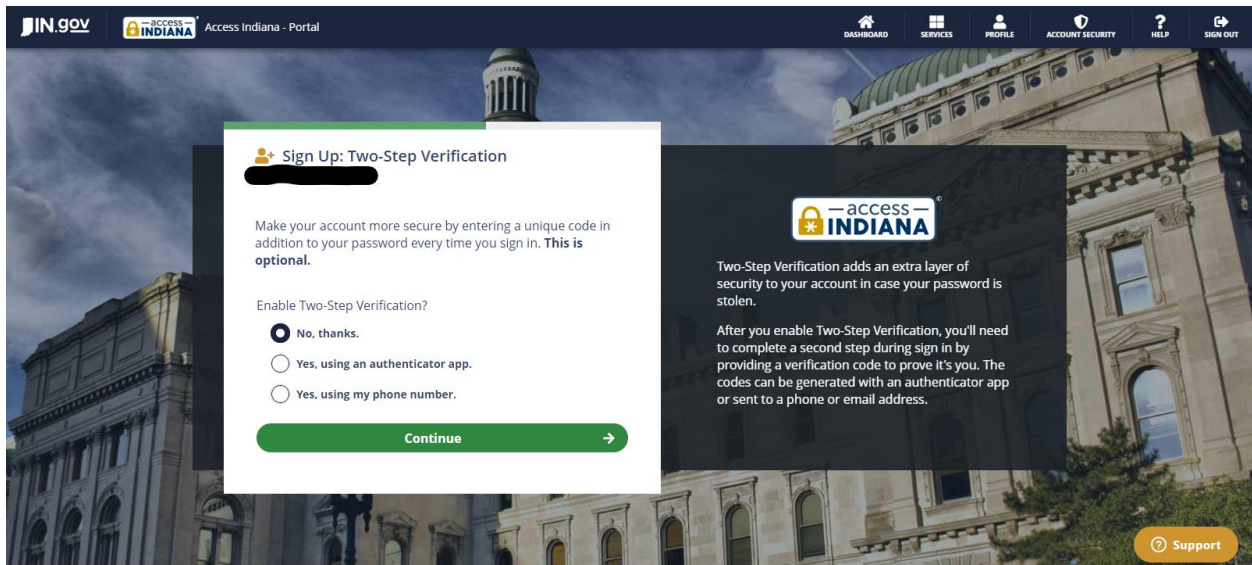
- Enter your email address and then click on Send Verification Code
- Access the email account associated with the address that was entered on the page to retrieve your verification code, then enter that code



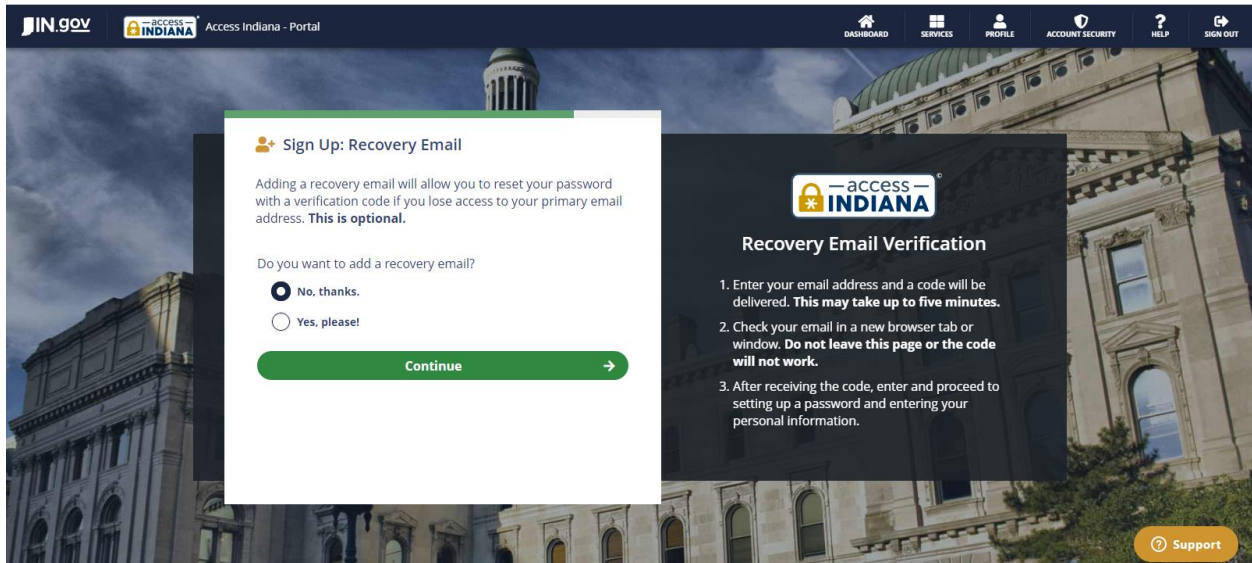
- Create your password then click continue



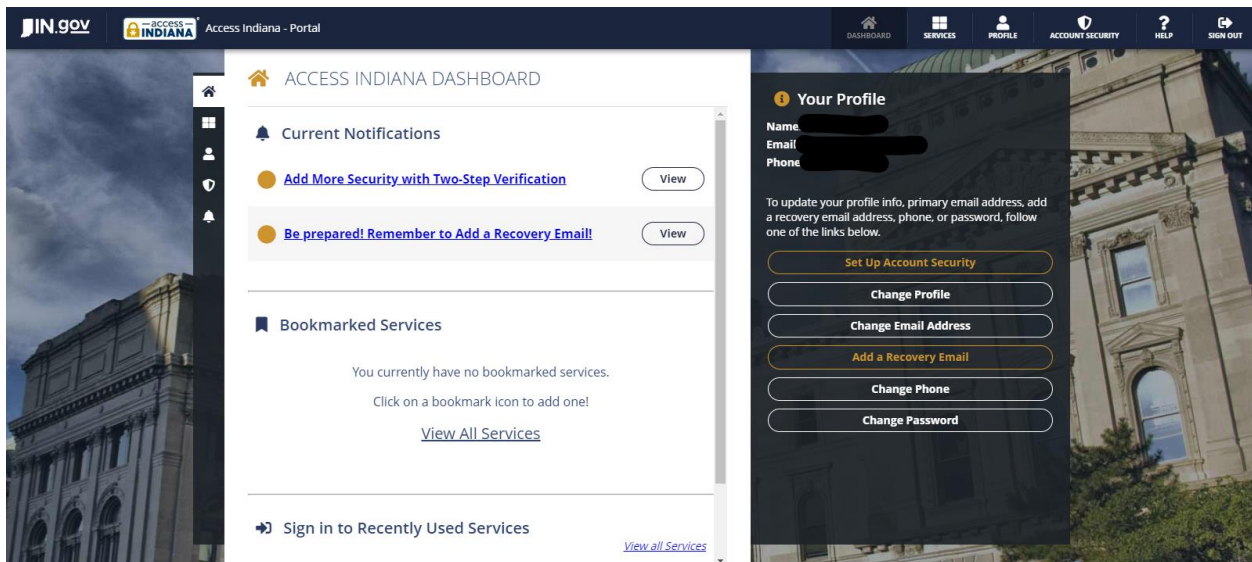
- Fill in the required fields above, then click on Create Account



- Make your desired selected above then click on continue



- Make your desired selected above then click on continue



- Your account has now been created
- Going forward, when you log into the portal you'll be greeted with the Access Indiana login page. Once you log in, you'll then be redirected to the Employer Training Grant portal page

Portal Visual Update

[New Grant Application](#) | [My Services](#) | [Financial Documents](#) | [Invoices](#) | [Profile](#) |

[NextLevel Jobs](#) > [Business Services](#) > [My Services](#)



Invoiced To Date - This total includes invoices with statuses of **Signed, Accounting Review & Paid.**

Review - Click to update [Contact Information](#), view [Training Plans](#), add [Trainees](#) and to submit [Invoices](#).

Once an employer is signed into their portal account, they will now access their grant application via the My Services tab at the top of the page.